

# Begegnungsstätte Schloss Gollwitz

## Important information

Our **full-board accommodation rate** includes three meals. Our Meeting Centre offers **dairy cuisine** that is in accordance with Jewish dietary laws – i.e. vegetarian with fish. This means that people with a range of beliefs can eat together. The food we serve is freshly prepared from ingredients sourced from the region around Brandenburg an der Havel. If you have particular dietary wishes or any allergies, please do not hesitate to discuss these issues with us.

Please do not bring your own foodstuffs as we do not have refrigeration or storage space for them.

**Water, tea** and fresh fruit are available for our guests at all times in the dining hall. Other (alcoholic and non-alcoholic) drinks are available for purchase subject to the provisions of German law relating to the sale of alcohol to young people.

If desired, you can also arrange for a **morning snack** and **afternoon coffee and cake** for an additional charge. Please do not hesitate to discuss your needs with us.

You can hold your own barbecue in the courtyard during the summer months. We can provide everything you need for your barbecue, including sausages.

Please take into consideration our **meal times** when planning your meeting/stay with us: breakfast 8.00 a.m. or 8.30 a.m., lunch 12.00 midday or 12.30 p.m., dinner 6.00 p.m. or 6.30 p.m.

Please bring your own **bed linen and towels** for your stay. However, if this is not practical, you can also rent them from us for €5.00 (bed linen) and €4.00 (towels).

We would like to ask you to bring **clean indoor footwear (e.g. a pair of slippers)** with you, particularly in wintertime and early spring/late autumn.

The **flat-rate price for conferences** includes room rental, presentation materials (flip chart, pin board, pens, markers and other presentation items), and fruit and drinks for breaks. You can set up the conference room and position chairs etc. as you wish. If desired, we can also provide a projector (with cables) and loudspeakers. Please do not hesitate to discuss your needs with us.

Guests can go for a swim in the nearby lake. If you wish to do so, please bring your own **beach towels** with you. Alternatively, you can rent these from us for €2.00.

**Table tennis, billiards, air hockey and table football** facilities are also available. The necessary items of equipment (we only have a limited number of table tennis bats) can be borrowed from us by paying a deposit and signing for them. Various **outdoor games** (e.g. "ZigZag" or a volleyball net) are also available.

We can also lend you **bicycles** for short excursions. Please do not hesitate to discuss your needs with us.

**Wi-Fi** is available in the building. Your group leaders or conference heads can ask us for the password. However, we ask for your understanding that young people should not be given the Wi-Fi password. We can also provide a laptop with an internet connection for short periods of time. Please ask a member of staff.

If you are **arriving on the RE1 regional train**, please get off at Brandenburg's main station and take bus 554 heading for Wust/Rädel; get off this bus at the "Gollwitz" stop (journey time approx. 15 minutes) and walk along Schlossallee in the same direction that the bus was travelling. You will arrive at Gollwitz Manor House after walking for about 5 minutes. A bus timetable can be found here: [www.behrendt-touristik.de](http://www.behrendt-touristik.de). Please remember to inform the bus company – Behrendt, tel. +49 3382/70 48-0 – in advance if a larger group will be arriving, as otherwise all members of the group may not fit on smaller buses.

On your **day of departure**, please be out of your rooms by 9.00 a.m. and hand your keys in to the kitchen. The conference room is available for you to use up until your planned departure time.

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